

Forward Plan

August - November 2019

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 5 July 2019



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison</p>
<p><i>Deputy Leader of the Council</i> Councillor Mrs Judith Heathcoat</p>	<p>Governance and Internal management; HR & industrial relations; policy co-ordination; Customer Services; Fire & Rescue; Trading Standards; Emergency Planning; the Prevent agenda</p>
<p><i>Cabinet Member for Adult Social Care & Public Health</i> Councillor Lawrie Stratford</p>	<p>Adult Social Care; Public Health; Champion for Mental Health</p>
<p><i>Cabinet Member for Cherwell Partnership</i> Councillor Ian Corkin</p>	<p>Delivery of Cherwell Partnership agreement</p>
<p><i>Cabinet Member for Children & Family Services</i> Councillor Steve Harrod</p>	<p>Statutory Lead Member for Children's Services</p>
<p><i>Cabinet Member for Education & Cultural Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Education Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor Yvonne Constance OBE</p>	<p>Highways and transport; minerals strategy; strategic waste & waste management; environment management; flooding; strategic rail</p>
<p><i>Cabinet Member for Finance</i> Councillor David Bartholomew</p>	<p>Finance; Broadband; Communications; support for SMEs</p>
<p><i>Cabinet Member for Local Communities</i> Councillor Mark Gray</p>	<p>Neighbourhood Plans; Local Community development; Community cohesion; Equalities; Voluntary and Community Sector relations; Oxfordshire Together; Community Funding; Member Locality Working</p>
<p><i>Cabinet Member for Transformation</i> Councillor Eddie Reeves</p>	<p>Transformation, Property, ICT, Procurement and Climate Change</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Delegated Powers - July 2019

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.

Decision Maker and Target Date: **Cabinet, 16 July 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Law & Governance
Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213
Ref: 2019/018

Delegated Powers - October 2019

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.

Decision Maker and Target Date: **Cabinet, 15 October 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Law & Governance
Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213
Ref: 2019/075

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

Draft Community Risk Management Plan (CRMP) Action Plan 2020-2021

To seek approval of the Draft CRMP Action Plan 2020-21 for consultation.

The Draft CRMP Plan will also be sent to Performance Scrutiny Committee on 5 September 2019 prior to public consultation.

Decision Maker and Target Date: **Deputy Leader of the Council, 17 September 2019**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Chief Fire Officer

Contact: Paul Bremble, Group Manager - Strategic Risk & Assurance Tel: 07990 780815 Ref: 2019/065

NON-KEY DECISIONS

Business Management & Monitoring Report - May 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 16 July 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Policy & Performance Service Manager

Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/024

Senior Joint Leadership Roles - Oxfordshire County Council and Cherwell District Council

To note the proposal to appoint two senior joint posts so as to facilitate further joint working with OCC and CDC and to ask the Joint Shared Service & Personnel Committee to convene as soon as practicable to proceed with the recruitment and appointment of the most suitable candidate.

Decision Maker and Target Date: **Cabinet, 16 July 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Deputy Director - Human Resources
Contact: Karen Edwards, Deputy Director - Human Resources Tel: 07825 521526 Ref: 2019/099

Business Management & Monitoring Report - July 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 17 September 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Policy & Performance Service Manager
Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/025

Business Management & Monitoring Report - August 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 15 October 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Policy & Performance Service Manager
Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/074

Business Management & Monitoring Report - September 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 19 November 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Policy & Performance Service Manager
Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/088

CABINET MEMBER: ADULT SOCIAL CARE & PUBLIC HEALTH

KEY DECISIONS

Outcomes from the Review of the Innovation and Sustainability Grants

To seek approval for reviewed application form, criteria and guidance and the reviewed process for grant funds.

Decision Maker and Target Date: **Cabinet, 16 July 2019**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: N/A
Report By: Deputy Director for Joint Commissioning
Contact: Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255 Ref: 2019/056

NON-KEY DECISIONS

OSAB Annual Report

To note the contents of the report.

Decision Maker and Target Date: **Cabinet, 17 September 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Deputy Director - Adult Social Care
Contact: Steven Turner, OSAB Business Manager Tel: (01865) 328993 Ref: 2019/098

Adults of Working Age Strategy

To seek approval for the draft joint health and social care strategy for adults of working age with care and support needs. The strategy has been co-produced with people using services and if approved will go to public consultation.

Decision Maker and Target Date:

Cabinet, 15 October 2019

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Strategy has been co-produced with a reference group representing all the service areas covered.

Report By: Director for Adult Services

Contact: Eleanor Crichton, Commissioning & Markets Lead for Adults Tel:
07774 335652 Ref: 2019/094

CABINET MEMBER FOR CHERWELL PARTNERSHIP

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN & FAMILY SERVICES

KEY DECISIONS

Recommissioning of Young People's Supported Housing Pathway

To seek approval to co-commission the remodelled Young People's Supported Housing Pathway.

Decision Maker and Target Date: **Cabinet, 15 October 2019**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Young People, District Councils Housing Leads, Partners,
OCC Operational Staff

Report By: Head of Children's Commissioning Markets

Contact: Liane Low, Strategic Commissioning Manager Tel: 07920 708776

Ref: 2019/097

NON-KEY DECISIONS

Family Safeguarding Plus Social Care Model

To discuss and consider Children, Education & Families' option and recommendations.

Decision Maker and Target Date: **Cabinet, 16 July 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Finance/Legal

Report By: Deputy Director, Children's Social Care

Contact: Vince Clark, Interim Service Improvement Lead Tel: 07586 478703

Ref: 2019/071

Strategy & Plans to Re-Design Oxfordshire's Fostering 'Offer' to become the 'Provider of Choice'

To discuss and consider Children, Education & Families' options and recommendations.

Decision Maker and Target Date: **Cabinet, 16 July 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Deputy Director - Safeguarding
Contact: Lara Patel, Deputy Director - Safeguarding Tel: (01865) 815850
Ref: 2019/064

Joint Housing & Homelessness Strategy for Vulnerable Young People & Families and Re-Commissioning the Young People's Supported Housing Pathway

To seek approval and adoption of the strategy and to seek approval to proceed with a co-commissioning approach to the services.

Decision Maker and Target Date: **Cabinet, 16 July 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Head of Children's Commissioning Markets
Contact: Sarah Breton, Head of Children's Commissioning Markets Tel: (01865) 323554
Ref: 2019/084

The Oxfordshire Safeguarding Children's Board Annual Report/The Performance Audit & Quality Assurance Annual Report and The Case Review & Governance Annual Report - 2019

To note the reports.

Decision Maker and Target Date: **Cabinet, 15 October 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations:
Report By: Independent Chair of the Oxfordshire Safeguarding Children's Board
Contact: Tan Lea, Strategic Safeguarding Partnerships Manager Tel: 07867 923287
Ref: 2019/076

CABINET MEMBER: EDUCATION & CULTURAL SERVICES

KEY DECISIONS

Statutory Notice to Expand and Extend Age Range at Northfield School

To seek approval of the statutory notice following Cabinet's approval (18/12/18) for the SEND Sufficiency of Places Strategy, including the rebuilding and expansion of Northfield School.

Decision Maker and Target Date: **Cabinet Member for Education & Cultural Services, 10 July 2019**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Statutory representations 17/05/19 – 14/06/19

Report By: Deputy Director for Education

Contact: David Clarke, Deputy Director for Education Tel: 07741 607594

Ref: 2019/048

NON-KEY DECISIONS

Change of Age Range at Valley Road Primary School

To seek approval of the change of age range at Valley Road Primary School.

Decision Maker and Target Date: **Cabinet Member for Education & Cultural Services, 10 July 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Statutory representations

Report By: Director for Children's Services

Contact: Joanne Booker, School Organisation Officer Tel: 07393 001258

Ref: 2019/085

SEND Home to School Transport Cabinet Advisory Group

To consider the Cabinet Advisory Group recommendations.

Decision Maker and Target Date: **Cabinet, 16 July 2019**

Reason for amendment (if any) Decision due date for Cabinet changed from 18/06/2019 to 16/07/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Education

Contact: David Clarke, Deputy Director for Education Tel: 07741 607594

Ref: 2019/050

Amendments to Premises Arrangements for Early Years and Childcare Providers Operating on School on Council Sites

To seek approval for amendments to a policy approved at Delegated Decisions by Cabinet Member for Children, Education & Families on 8 December 2014.

Decision Maker and Target Date: **Cabinet Member for Education & Cultural Services, 18 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Joanne Booker, School Organisation Officer Tel: 07393 001258

Ref: 2019/096

Education Attainment Working Group Report

The Education Scrutiny Committee working group will complete an investigation into school attendance in January 2019.

The group intend to make a series of recommendations and request that the Cabinet consider and respond to their recommendations.

Decision Maker and Target Date: **Cabinet, 19 November 2019**
Reason for amendment (if any) Decision due date for Cabinet changed from 15/10/2019 to 19/11/2019. Reason: Further work required.

Key Decision: No
Exempt Information: None
Consultations: In completing the review, the working group met with officers in the Education department and schools and governing bodies.

Report By: Chairman of the Attainment Working Group
Contact: Diane Cameron, Policy & Performance Officer Tel: 07795 301254
Ref: 2018/121

Statutory Notice to Close Culham Parochial CE Primary School

If following informal consultation, a decision is made to publish a closure notice. Cabinet is asked to decide whether to approve the closure of Culham Parochial CE Primary School.

Decision Maker and Target Date: **Cabinet, 19 November 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: Statutory consultation
Report By: Director for Children's Services
Contact: Joanne Booker, School Organisation Officer Tel: 07393 001258
Ref: 2019/095

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

Bus Access to Queen Street, Oxford

To seek approval to allow up to 30 buses an hour to continue to use Queen Street and therefore agree that in updating the Oxford Transport Strategy as part of developing the Council's new Local Transport & Connectivity Plan (LTP5), the County Council's policy is proposed to be changed so that, subject to the outcome of the LTP update process, it will not be actively pursuing the full pedestrianisation of Queen Street.

Decision Maker and Target Date: **Cabinet, 16 July 2019**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director for Planning & Place

Contact: Craig Rossington, Senior Transport Planner Tel: 07880 945891

Ref: 2019/070

Oxfordshire Minerals and Waste Local Plan: Site Allocations - Consultation Draft Plan

To seek approval of the Minerals and Waste Local Plan: Site Allocations – Draft Plan for consultation.

Decision Maker and Target Date: **Cabinet, 17 September 2019**

Reason for amendment (if any) Decision due date for Cabinet changed from 16/07/2019 to 17/09/2019. Reason: To allow time for consultation to be completed.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Minerals & Waste Cabinet Advisory Group

Report By: Director for Planning & Place

Contact: Kevin Broughton, Principal Minerals Officer Tel: 07979 704458

Ref: 2018/102

Oxfordshire Traffic Congestion Management

To seek approval to carry out informal consultation on a preferred option or options (access restrictions, congestion charge and/or Workplace Parking Levy).

Decision Maker and Target Date: **Cabinet, 17 September 2019**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director for Planning & Place

Contact: Joanne Fellows, Infrastructure Locality Lead Tel: 07990 368897,
Stewart Wilson, Principal Transport Planning Officer Tel: 07801
740354 Ref: 2019/061

Oxfordshire Minerals & Waste Annual Monitoring Report 2019

To seek agreement to the Minerals & Waste Annual Monitoring report for 2019, setting out progress on preparation of the Minerals & Waste Local Plan and the results of monitoring of minerals and waste planning policies.

Decision Maker and Target Date: **Cabinet Member for Environment, 14
November 2019**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Minerals & Waste Cabinet Advisory Group

Report By: Director for Planning & Place

Contact: Kevin Broughton, Principal Minerals Officer Tel: 07979 704458
Ref: 2019/089

NON-KEY DECISIONS

Wallingford: Reading Road - Proposed Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18
July 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 31/05/2019 to 18/07/2019. Reason: Item deferred from previous meeting.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/051

Shilton: Hen & Chick Lane - Proposed 40mph Speed Limit and Extension of 30mph Limit

To seek approval of the proposal.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 27/06/2019 to 18/07/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/068

Burford Weight Limit

To seek approval on a proposed experimental environmental weight limit subject to approval of enforcement, success criteria and permits of exemption details.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Planning & Place

Contact: Natalie Moore, Assistant Transport Planner Tel: 07917 534327

Ref: 2019/090

Oxford: Bertie Place - Proposed Access Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 31/05/2019 to 18/07/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/043

Oxford: North Parade Avenue - Proposed Cycle Parking

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/080

Brize Norton: Carterton Road and Station Road - Proposed Traffic Calming Measures

To seek approval of the proposed traffic calming measures on Carterton Road and Station Road, Brize Norton.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/086

Didcot: B4493 Wantage Road - Proposed Shared Use Cycle Track

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 July 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 26/06/2019 to 18/07/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/066

Minster Lovell: B4047 Burford Road - Proposed Extension of 40mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/081

Banbury: Bloxham - A361 Proposed Shared Use Footway/Cycle Track

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/079

Witney: Highworth Place - Proposed Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/078

Clifton Hampden - Proposed Cycle Measures

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/07/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/201

Oxford: Various Locations in Central Area - Proposed Coach Set Down and Pick Up Bays

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/07/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/013

Didcot: Great Western Park - Proposed Zebra Crossings

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/07/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/191

Oxford: Kingston Road/Southmoor Road - Proposed Traffic Calming Measures

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/07/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/199

East Hanney: Steventon Road - Proposed Traffic Calming Measures

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/07/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/033

Banbury: White Post Road - Proposed Zebra and Toucan Crossing

To seek approval of the proposal.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/07/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/069

Oxford: Access to Headington - Proposed Amendments to One-Way Order and Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/07/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/164

Cassington: Horsemere Lane - Prohibition of Motor Vehicles/Designation as Bridleway

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 27/06/2019 to 12/09/2019. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/189

Burford: Proposed 20mph and 30mph Speed Limits

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2019/082

Charlbury: Proposed 20mph and 30mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2019**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Community Operations

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2019/083

CABINET MEMBER: FINANCE

KEY DECISIONS

Capital Programme Monitoring Report - May 2019

Financial report on capital spending against budget allocations, including any necessary capital programme approvals.

Decision Maker and Target Date: **Cabinet, 16 July 2019**

Reason for amendment (if any)

Key Decision: Yes - Capital Expenditure >£1m

Exempt Information: None

Consultations: N/A

Report By: Director of Finance

Contact: Katy Jurczyszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
Ref: 2019/015

Capital Programme Monitoring Report - August 2019

Financial report on capital spending against budget allocations, including any necessary capital programme approvals.

Decision Maker and Target Date: **Cabinet, 15 October 2019**

Reason for amendment (if any)

Key Decision: Yes - Capital Expenditure >£1m

Exempt Information: None

Consultations: N/A

Report By: Director of Finance

Contact: Katy Jurczyszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
Ref: 2019/073

NON-KEY DECISIONS

Treasury Management 2018/19 Outturn

To review Treasury Management activity in 2018/19 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 16 July 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Donna Ross, Principal Finance Manager - Treasury Pension Tel: (01865) 323976 Ref: 2019/014

Business Management & Monitoring Report - May 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 16 July 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Policy & Performance Service Manager
Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/024

Service & Resource Planning Report - 2020/21 - September 2019

To provide background and context to the service and resource planning process for 2020/21.

Decision Maker and Target Date: **Cabinet, 17 September 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Chief Finance Officer
Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/059

Business Management & Monitoring Report - July 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 17 September 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Policy & Performance Service Manager
Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/025

Business Management & Monitoring Report - August 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 15 October 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Policy & Performance Service Manager
Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/074

Treasury Management Mid-Term Review (2019/20)

To provide a mid-term review of Treasury Management Activity in 2019/20 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 19 November 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Donna Ross, Principal Finance Manager - Treasury Pension Tel: (01865) 323976 Ref: 2019/087

Business Management & Monitoring Report - September 2019

To note and seek agreement of the report.

Joint Responsibility: Deputy Leader of the Council and Cabinet Member for Finance.

Decision Maker and Target Date: **Cabinet, 19 November 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Policy & Performance Service Manager
Contact: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2019/088

CABINET MEMBER: LOCAL COMMUNITIES

KEY DECISIONS

NIL

NON-KEY DECISIONS

Transition Fund for Open Access Children's Services: Underspend Bidding Round Recommendations

To seek agreement of the allocation of underspent funding to Open Access Children's Services projects.

Decision Maker and Target Date: **Cabinet, 16 July 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: Dedicated member working group.
Report By: Policy & Performance Service Manager
Contact: Samantha Shepherd, Senior Policy Officer Tel: 07789 088173 Ref: 2019/092

Transition Fund for Open-Access Children's Services Annual Report 2018-2019

To receive a report on spend and activity funded by the Transition Fund for Open-Access Children's Services during 2018-2019.

Decision Maker and Target Date: **Cabinet, 17 September 2019**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: Annual Returns from providers, service user testimonials and feedback from Community Co-ordinators.
Report By: Policy & Performance Service Manager
Contact: Diane Cameron, Policy & Performance Officer Tel: 07795 301254
Ref: 2019/093

CABINET MEMBER: TRANSFORMATION

KEY DECISIONS

Investment Strategy

Discussion and consideration of the updated Investment Strategy ahead of submission to full Council later in 2019 as part of the financial planning process.

Decision Maker and Target Date: **Cabinet, 16 July 2019**
Reason for amendment (if any)
Key Decision: Yes - Affects more than one division and Capital Expenditure >£1m
Exempt Information: None
Consultations: N/A
Report By: Chief Executive
Contact: Andrew Fairweather, Asset & Investment Team Manager Tel: 07825 790242
Ref: 2019/091

NON-KEY DECISIONS

NIL

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. July 2019 items included for ease of reference.

Cabinet - 16 July 2019

- | | | |
|---|--|----------|
| ★ | Delegated Powers - July 2019
<i>Sue Whitehead, Principal Committee Officer Tel: 07393 001213</i> | 2019/018 |
| ★ | Business Management & Monitoring Report - May 2019
<i>Steven Fairhurst Jones, Corporate Performance & Risk Manager
Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager
(Finance, Strategy & Monitoring) Tel: 07584 909518</i> | 2019/024 |
| ★ | Senior Joint Leadership Roles - Oxfordshire County Council and Cherwell District Council
<i>Karen Edwards, Deputy Director - Human Resources Tel: 07825 521526</i> | 2019/099 |
| ★ | Outcomes from the Review of the Innovation and Sustainability Grants
<i>Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255</i> | 2019/056 |
| ★ | Family Safeguarding Plus Social Care Model
<i>Vince Clark, Interim Service Improvement Lead Tel: 07586 478703</i> | 2019/071 |
| ★ | Strategy & Plans to Re-Design Oxfordshire's Fostering 'Offer' to become the 'Provider of Choice'
<i>Lara Patel, Deputy Director - Safeguarding Tel: (01865) 815850</i> | 2019/064 |
| ★ | Joint Housing & Homelessness Strategy for Vulnerable Young People & Families and Re-Commissioning the Young People's Supported Housing Pathway
<i>Sarah Breton, Head of Children's Commissioning Markets Tel: (01865) 323554</i> | 2019/084 |
| ★ | SEND Home to School Transport Cabinet Advisory Group
<i>David Clarke, Deputy Director for Education Tel: 07741 607594</i> | 2019/050 |
| ★ | Bus Access to Queen Street, Oxford
<i>Craig Rossington, Senior Transport Planner Tel: 07880 945891</i> | 2019/070 |

The Forward Plan

- ★ **Capital Programme Monitoring Report - May 2019** 2019/015
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- ★ **Treasury Management 2018/19 Outturn** 2019/014
Donna Ross, Principal Finance Manager - Treasury Pension Tel: (01865) 323976
- ★ **Transition Fund for Open Access Children's Services: Underspend Bidding Round Recommendations** 2019/092
Samantha Shepherd, Senior Policy Officer Tel: 07789 088173
- ★ **Investment Strategy** 2019/091
Andrew Fairweather, Asset & Investment Team Manager Tel: 07825 790242

Cabinet - 17 September 2019

- ★ **Business Management & Monitoring Report - July 2019** 2019/025
Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- ★ **OSAB Annual Report** 2019/098
Steven Turner, OSAB Business Manager Tel: (01865) 328993
- ★ **Oxfordshire Minerals and Waste Local Plan: Site Allocations - Consultation Draft Plan** 2018/102
Kevin Broughton, Principal Minerals Officer Tel: 07979 704458
- ★ **Oxfordshire Traffic Congestion Management** 2019/061
Joanne Fellows, Infrastructure Locality Lead Tel: 07990 368897, Stewart Wilson, Principal Transport Planning Officer Tel: 07801 740354
- ★ **Service & Resource Planning Report - 2020/21 - September 2019** 2019/059
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- ★ **Transition Fund for Open-Access Children's Services Annual Report 2018-2019** 2019/093
Diane Cameron, Policy & Performance Officer Tel: 07795 301254

The Forward Plan

Cabinet - 15 October 2019

- ★ **Delegated Powers - October 2019** 2019/075
Sue Whitehead, Principal Committee Officer Tel: 07393 001213
- ★ **Business Management & Monitoring Report - August 2019** 2019/074
*Steven Fairhurst Jones, Corporate Performance & Risk Manager
Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager
(Finance, Strategy & Monitoring) Tel: 07584 909518*
- ★ **Adults of Working Age Strategy** 2019/094
*Eleanor Crichton, Commissioning & Markets Lead for Adults Tel:
07774 335652*
- ★ **Recommissioning of Young People's Supported Housing Pathway** 2019/097
Liane Low, Strategic Commissioning Manager Tel: 07920 708776
- ★ **The Oxfordshire Safeguarding Children's Board Annual Report/The Performance Audit & Quality Assurance Annual Report and The Case Review & Governance Annual Report - 2019** 2019/076
*Tan Lea, Strategic Safeguarding Partnerships Manager Tel: 07867
923287*
- ★ **Capital Programme Monitoring Report - October 2019** 2019/073
*Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy &
Monitoring) Tel: 07584 909518*

Cabinet - 19 November 2019

- ★ **Business Management & Monitoring Report - September 2019** 2019/088
*Steven Fairhurst Jones, Corporate Performance & Risk Manager
Tel: 07392 318890, Katy Jurczynszyn, Strategic Finance Manager
(Finance, Strategy & Monitoring) Tel: 07584 909518*
- ★ **Education Attainment Working Group Report** 2018/121
Diane Cameron, Policy & Performance Officer Tel: 07795 301254
- ★ **Statutory Notice to Close Culham Parochial CE Primary School** 2019/095
Joanne Booker, School Organisation Officer Tel: 07393 001258
- ★ **Treasury Management Mid-Term Review (2019/20)** 2019/087
*Donna Ross, Principal Finance Manager - Treasury Pension Tel:
(01865) 323976*

Deputy Leader of the Council - 17 September 2019

- ★ **Draft Community Risk Management Plan (CRMP) Action Plan 2020-2021** 2019/065
Paul Bremble, Group Manager - Strategic Risk & Assurance Tel: 07990 780815

Cabinet Member for Education & Cultural Services - 10 July 2019

- ★ **Statutory Notice to Expand and Extend Age Range at Northfield School** 2019/048
David Clarke, Deputy Director for Education Tel: 07741 607594
- ★ **Change of Age Range at Valley Road Primary School** 2019/085
Joanne Booker, School Organisation Officer Tel: 07393 001258

Cabinet Member for Education & Cultural Services - 18 September 2019

- ★ **Amendments to Premises Arrangements for Early Years and Childcare Providers Operating on School on Council Sites** 2019/096
Joanne Booker, School Organisation Officer Tel: 07393 001258

Cabinet Member for Environment - 18 July 2019

- ★ **Wallingford: Reading Road - Proposed Waiting Restrictions** 2019/051
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Shilton: Hen & Chick Lane - Proposed 40mph Speed Limit and Extension of 30mph Limit** 2019/068
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Burford Weight Limit** 2019/090
Natalie Moore, Assistant Transport Planner Tel: 07917 534327
- ★ **Oxford: Bertie Place - Proposed Access Restrictions** 2019/043
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

The Forward Plan

- ★ **Oxford: North Parade Avenue - Proposed Cycle Parking** 2019/080
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Brize Norton: Carterton Road and Station Road - Proposed Traffic Calming Measures** 2019/086
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Didcot: B4493 Wantage Road - Proposed Shared Use Cycle Track** 2019/066
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Cabinet Member for Environment - 12 September 2019

- ★ **Minster Lovell: B4047 Burford Road - Proposed Extension of 40mph Speed Limit** 2019/081
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Banbury: Bloxham - A361 Proposed Shared Use Footway/Cycle Track** 2019/079
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Witney: Highworth Place - Proposed Waiting Restrictions** 2019/078
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Clifton Hampden - Proposed Cycle Measures** 2018/201
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Various Locations in Central Area - Proposed Coach Set Down and Pick Up Bays** 2019/013
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Didcot: Great Western Park - Proposed Zebra Crossings** 2018/191
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Kingston Road/Southmoor Road - Proposed Traffic Calming Measures** 2018/199
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

The Forward Plan

- ★ **East Hanney: Steventon Road - Proposed Traffic Calming Measures** 2019/033
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Banbury: White Post Road - Proposed Zebra and Toucan Crossing** 2019/069
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Access to Headington - Proposed Amendments to One-Way Order and Waiting Restrictions** 2018/164
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Cassington: Horsemere Lane - Prohibition of Motor Vehicles/Designation as Bridleway** 2018/189
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Burford: Proposed 20mph and 30mph Speed Limits** 2019/082
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Charlbury: Proposed 20mph and 30mph Speed Limit** 2019/083
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Cabinet Member for Environment - 14 November 2019

- ★ **Oxfordshire Minerals & Waste Annual Monitoring Report 2019** 2019/089
Kevin Broughton, Principal Minerals Officer Tel: 07979 704458